

## Minutes of Full Council Meeting held on Monday 1<sup>st</sup> November 2021 in the Village Hall

**Present:** Councillor T Fiddler, (Chair)

Councillors T Threlfall, Mrs L Willis, Mrs N Griffiths Mrs N Whalley, Mrs F Craig-Wilson  
Mrs C Thomas, K McKay, Mrs P Mulholland and St J Greenhough.

### 1) To accept Apologies for Absence.

Councillors – Mrs D Plant and J Graham  
No apologies received.

### 2) Open Forum

#### Police

There was no Police present or report received.

#### Public participation

A member of the public raised concerns about the recent flooding on Bush lane. It was agreed that Cllr T Threlfall and County Cllr P Rigby should urgently progress this with the appropriate authorities.

### 3) To record Declaration of interest from members in any item to be discussed.

All Councillors, as landlords, declared an interest in Items 7 – Quakers Wood & Item 8 – Tom Crofts car park.

### 4) To read and approve the minutes of:-

- a) The Parish Council meeting held on Thursday 21<sup>st</sup> October 2021
- b) The Open Spaces/Fabrics meeting held on Thursday 21<sup>st</sup> October 2021

It was resolved that the above mentioned minutes, previously circulated, be approved.

### 5) To review the Clerk's report

The contents of the report were noted.

### 6) Finance

#### a) Ratification of accounts paid by Clerk

It was resolved to approve the accounts paid by the Clerk. See Appendix A

#### b) Monthly budget statements

The monthly budget statements were noted. See Appendix B.

#### c) To consider installing two Speed Indicator units.

It was resolved to purchase one Speed Indicator unit to be located on Kirkham road adjacent to Strike lane.

Paul Rigby indicated that there may be a small grant available to help with the cost of the unit. He agreed to send the details to the Clerk.

### 7) To review the ownership of the lay- bye opposite Quakers wood.

It was reported that this land was not registered with the Land registry. Also, the land had been maintained by the Parish Council for around 40 years and a bench had been installed.

There was a curb around the land and the "bollards" that had been installed did not need Planning permission.

Sequence 1935

Initialed .....

It was resolved to register the land in the name of the Parish Council after notify the owners of the land adjacent to the lay-bye of the Council's intentions.

**8) To consider a request to put a "story-telling" bus on the Tom Crofts car park for 4 days, prior to Christmas**

It was resolved that permission would be granted for the bus to be sited on the car park. It was agreed that the site should be cleared of vehicles and bollards put round the area prior to the bus coming.

**9) To agree the date of the next meeting**

It was resolved that the date of the next meeting be held on 13<sup>th</sup> December 2021

Signed.....Cllr. T Fiddler.....

Date .....13/12/21.....

**Appendix A**

		Schedule of payments		October '21		
		Cheque No.	£	VAT	Net of VAT	
<b>Precept Account</b>						
01/10/2021	Salary & Expenses October 2020	BACS	£2,326.04			£2,326.04
08/10/2021	Staples - Stationery	BACS	£123.56	£20.59		£102.97
15/10/2021	BT Internet	DD	£41.34	£6.89		£34.45
<b>Open Spaces</b>						
05/10/2021	Golden leaf - Bedding out	BACS	£1,000.00			£1,000.00
01/10/2021	M & A Haselden - litter picking & watering	BACS	£691.50			£691.50
01/10/2021	M & A Haselden - grass cutting	BACS	£1,539.66			£1,539.66
15/10/2021	EDF - electricity charges	D/D	28	£1.33		£26.67
30/09/2021	EDF - electricity charges	D/D	£1,782.29	£84.87		£1,697.42
15/10/2021	B of A - Childrens playground donation	cheque	-£315.69			-£315.69
08/10/2021	Batterby - materials for Cricket	BACS	£599.46	£99.91		£499.55
05/10/2021	D Taylor - Borders - contract work	BACS	£510.00			£510.00
12/10/2021	EDF - electricity refund	D/P	-£1,782.29	-£84.87		-£1,697.42
05/10/2021	P Walton - Insurance for Fireworks display	BACS	£252.00			£252.00
10/10/2021	Donation towards new bench in park	D/P	-£50.00			-£50.00
14/10/2021	Danvic - repair to Bowling green	BACS	£1,303.20	£217.20		£1,086.00
18/10/2021	Margaret Mason - Flowers for Pat Knight	BACS	35			£35.00
21/10/2021	First4Magnets - magnets fir Noticeboard	BACS	£15.04	£2.51		£12.53
25/10/2021	LCC - local delivery Scheme	D/P	-£500.00			-£500.00
<b>Allotments</b>						
October '21	Croft Butts rent	BACs	-£45.00			-£45.00
18/10/2021	Rent - Croft butts lane	cheques	-£470.00			-£470.00
<b>Community Development Account</b>						
11/10/2021	Kirkham Seniors - Hire of AWS	Cheque	-£48.00	-£8.00		-£40.00
20/10/2021	LCC - Grass cutting contract	D/P	-£2,998.00			-£2,998.00
30/09/2021	Natwest - Interest - August/September '21	D/P	-£0.16			-£0.16
30/09/2021	Nationwide - Interest	D/P	-£5.60			-£5.60
<b>VAT</b>						
04/10/2021	HM Customs - VAT Refund	d/p	-£6,503.76			-£6,503.76
<b>Total</b>			<b>-£2,471.41</b>	<b>£340.43</b>		<b>-£2,811.84</b>

## Appendix B

Precept Account October '21					
Budget		Expenditure		Balance	Percentage
Headings	Allocation	October '21	To date	Outstanding	used
Wages & Expenses	<b>£28,687</b>	£2,326	£15,255	£13,432	53%
Insurance	<b>£4,500</b>		£42	£4,459	1%
Stationery & web-site rental	<b>£1,300</b>	£137	£439	£861	34%
Audit fee	<b>£550</b>		£515	£35	94%
Chair Allow	<b>£100</b>		£100		100%
Training	<b>£100</b>			£100	
Civic functions - Remembrance, carol services,	<b>£750</b>			£750	
Election					
Reserve					
equipment	<b>£400</b>			£400	
Grants	<b>£700</b>		£500	£200	71%
Section137	<b>£750</b>		£650	£100	87%
<b>Open Spaces Account</b>					
Grass cutting	£19,500	£1,540	£12,427	£7,073	64%
Bedding out & Shrubberies	£18,710	£1,010	£17,025	£1,685	91%
Litter & Watering	£9,100	£692	£7,312	£1,788	80%
Maintaining Buildings	£7,900	-£37	£2,726	£5,174	35%
Organisations	£9,500	£1,557	£10,376	-£876	109%
Electric & rates	£3,055	£27	£2,015	£1,040	66%
<b>Total</b>	<b>£105,602</b>	<b>£7,251</b>	<b>£69,382</b>	<b>£36,220</b>	<b>66%</b>
<b>Other Accounts October '21</b>					
Account	Opening Bal	Income	Expenditure	Balance	
Croft Butts lane Allotments		£620	£54	£566	
Bush lane Allotments		£1,125	£230	£895	
Allotment - refurbishment	£35,000			£35,000	
Community Development	£44,730	£4,483	£12,411	£36,801	
Memorial park					
Depreciation fund (car park, etc.)	£19,933		£2,500	£17,433	
Open Spaces	£18,953	£2,998	£5,075	£16,876	
VAT		£8,360	£7,436	£924	
<b>Total</b>	<b>£118,616</b>	<b>£17,586</b>	<b>£27,706</b>	<b>£108,496</b>	